



DRAFT

## TOWN COUNCIL WORK SESSION

### Minutes

Wednesday, June 21, 2023 at 4:30 pm

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the Springerville Town Council and to the general public that the Council will hold a meeting open to the public at the Springerville Town Hall, 418 East Main Street, Springerville, Arizona. The Town Council reserves the right to adjourn into Executive Session in accordance with Arizona Revised Statutes Section 38-431.03 (A)(1)(3)(4) and (7) for legal consultation on any of the following agenda items.

#### 1. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE:

**Minutes:**

Mayor Reidhead called the meeting to order and led the pledge of allegiance.

#### 2. ROLL CALL:

**Minutes:**

Present: Shelly Reidhead, Mayor; Richard Davis, Vice-Mayor; Douglas Henderson, Councilor; Donald Scott, Councilor; Florencio Lozoya (telephonically), Councilor  
Staff: Town Manager Tim Rasmussen, Town Clerk Kelsi Miller, Finance Director Heidi Wink, Airport Manager Sean Kienle, Musuem Director Marcie Bafford, Community Services Director Robin Aguero, Public Works Director Steve Christensen, Public Works Admin Asst. Samantha Dillon

#### 3. FY 2023/2024 BUDGET WORK SESSION:

**Minutes:**

Finance Director Heidi Wink led the initial discussions informing Council they will review the budget page by page and that they can stop her anytime for discussions and questions. The Schedule A was reviewed first including the total revenues and expenditures/expenses. Next, they reviewed the other schedules including the revenue sources and other financing sources. Heidi directed them to turn to page 11 to review the Capital Expenditure Projects (CIP). General fund CIP's include extra payments on the PSPRS unfunded liability in the amount of \$300,000.00, updating the Public Safety Building in the amount of \$200,000, repairs to Town Halls roof and electrical in the amount of \$30,000, inflatables for Fall Fest in the amount of \$6,000, and replacing the exterior doors of the museum in the amount of \$15,000. The CIP's for HURF were reviewed and is as follows; Wienma Bridge \$50,000, road paving projects \$200,000, CDBG Pima paving project in the amount of \$450,000, and contingency in the amount of \$25,000. The water CIP's

included WIFA Projects in the amount of \$560,000, ARPA Projects in the amount of \$200,000, radio meters for \$600,000, and contingency needing to be raised higher than \$30,000. The sewer CIP's included a jetter for \$118,000, a pickup truck (three-year lease, year one) for \$28,000, WIFA Projects, and contingency needing to be raised higher than \$30,000. The last CIP they reviewed was for the Community Center including a new roof for \$40,000 and a new HVAC unit for \$10,000. Next, they reviewed and discussed the fund expenditure budgets. Heidi explained what departments are included in the general fund. She also let Council know that the finance budget did increase because she is taking the financial software and making it cloud-based versus server based. They discussed not budgeting settlement fees this year, our WMF lawsuit isn't scheduled for trial this year. They reviewed and discussed the cost for magistrate services. The Planning and Zoning budget was reviewed, the Administration budget was reviewed, the Police Department budget was reviewed. Mayor Reidhead asked why masks were not budgeted for in the Police Department, Tim explained they believe they will be able to get a grant for them. Council reviewed the Animal Control budget and it was explained they hope to have a shared services agreement to present to the Council soon. Next, they reviewed the building maintenance budget. Heidi explained the budget has increased because they are moving the utilities for the different general funds in Town Hall to the building maintenance budget since they are all in the same building. Marcie and Heidi led the discussion of the heritage center budget with no questions from the Council. Tim and Steve reviewed with Council the mechanic shop and parks/cemetery budget. They explained they budgeted for electrical expansion at the park near the little league field. Sean led the discussion for the airport budget with no questions from Council. They covered the CIP projects for water and sewer earlier in the meeting but agreed to add \$20,000 to water and wastewater for repairs. Robin and Heidi went over the community center grants, and budget. Council reviewed the different funding sources and what programs the center is offering with the different funding. Council thanked Heidi for her hard work preparing the tentative budget. They had no further questions.

#### 4. ADJOURNMENT:

**Minutes:**

ACTION: Motioned by Vice-Mayor Richard Davis, seconded by Councilor Donald Scott to adjourn the meeting at 5:46 p.m.

DISCUSSION: None **Vote results:** Ayes: 5 / Nays: 0

\_\_\_\_\_  
Shelly Reidhead, Mayor

ATTEST:

\_\_\_\_\_  
Kelsi Miller, Town Clerk

I hereby certify that the foregoing is a true and copy of the minutes of the Springerville Town Council in a Special Meeting on \_\_\_\_\_. I further certify that the meeting was duly called and a quorum was present.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2023

\_\_\_\_\_. Kelsi Miller, Town Clerk

Americans with disabilities act (A.D.A.): The Town of Springerville intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the Town Clerk at (928) 333-2656 ext. 224 forty-eight (48) hours prior to the meeting to arrange necessary accommodations.

---

Contact: Kelsi Miller, Town Clerk (kmiller@springervilleaz.gov (928) 333-2656 x 224) | Minutes published on 06/28/2023 at 10:13 AM